

## Erasmus+ with Programme Countries (KA131)

### Fact Sheet 2022/2023

<b>Full legal Name of Institution</b>	Paris Lodron Universität Salzburg
<b>ERASMUS Code</b>	A SALZBUR01
<b>Head of Institution</b>	Prof. Dr. Dr. h.c. Hendrik Lehnert, Rector
<b>Postal Address</b>	International Relations Department Kapitelgasse 4-6 5020 Salzburg, Austria
<b>Department Location</b>	International Relations Department Sigmund Haffner Gasse 18 5020 Salzburg, Austria
<b>Head of International Relations Department</b>	Mag. Peter Mayr, MA Tel.: + 43 662 8044 2040 E-Mail: <a href="mailto:peter.mayr@plus.ac.at">peter.mayr@plus.ac.at</a>
<b>Erasmus Outgoing Inst. Coordinator from Salzburg to</b>	Mag. Mariane Wonneberger Tel.: + 43 662 8044 2041 E-Mail: <a href="mailto:erasmus-outgoing@plus.ac.at">erasmus-outgoing@plus.ac.at</a>
<b>Erasmus Incoming Inst. Coordinator to Salzburg from</b>	Dipl.-Geograph. Petra Höpfner Tel.: + 43 662 8044 2044 E-Mail: <a href="mailto:erasmus-incoming@plus.ac.at">erasmus-incoming@plus.ac.at</a>
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### Useful Web Pages

<b>University Website</b>	<a href="https://www.plus.ac.at/">https://www.plus.ac.at/</a>
<b>The International Relations Department Homepage</b>	<a href="https://www.plus.ac.at/abteilung-fuer-internationale-beziehungen/">https://www.plus.ac.at/abteilung-fuer-internationale-beziehungen/</a>
<b>University general Course Catalogue PLUSonline</b> (available two months prior to semester)	<a href="https://online.uni-salzburg.at/plus_online/webnav.ini">https://online.uni-salzburg.at/plus_online/webnav.ini</a>
<b>Select Courses taught in English via PLUSonline</b> (as guideline)	<a href="https://online.uni-salzburg.at/plus_online/wbSuche.LVSuche?pVortragsSpracheNr=2&amp;pSpracheNr=2&amp;pSjNr=1762">https://online.uni-salzburg.at/plus_online/wbSuche.LVSuche?pVortragsSpracheNr=2&amp;pSpracheNr=2&amp;pSjNr=1762</a>
<b>Find here a Preselection of Courses taught in English by Department</b>	<a href="https://www.plus.ac.at/international-relations-department/international-relations-office/service-for-students/in-salzburg/study-placements/courses-taught-in-english-by-department/?lang=en">https://www.plus.ac.at/international-relations-department/international-relations-office/service-for-students/in-salzburg/study-placements/courses-taught-in-english-by-department/?lang=en</a>

### Academic Year 2022/2023

#### General Exchange Information

<b>Nomination deadlines</b>	June 30 <sup>th</sup> for the winter semester and academic year November 30 <sup>th</sup> for the next summer semester
<b>Acceptance Confirmation</b>	Accepted student receive a <b>confirmation e-mail</b> within 4 weeks after nomination, the latest. Additional Confirmations Letters are not automatically send to accepted students. They should print the received e-mail.
<b>Letter of Acceptance for Visa Application</b>	Only students needing an entry and residence permit for Salzburg/Austria will be sent an "Erasmus Acceptance Letter" to be shown at the Austrian representative authorities.
<b>Erasmus Entry Form</b>	To be downloaded from our homepage: <a href="https://www.plus.ac.at/international-relations-department/international-relations-office/service-for-students/in-salzburg/study-placements/erasmus-semp-students/?lang=en">https://www.plus.ac.at/international-relations-department/international-relations-office/service-for-students/in-salzburg/study-placements/erasmus-semp-students/?lang=en</a>
<b>Sending the Erasmus Entry Form</b> by e-mail or postal services	Students send the Entry Form any time after having received the acceptance e-mail.

<p><b>Orientation Weeks</b>  <i>The Department of International Relations organizes introductory events for incoming exchange students (virtually, if necessary)</i></p>	<p>During the last weeks of September and February, before each semester starts.  The exact dates will be provided by e-mail and on the International Office website.</p>
<p><b>Semester Dates / Course Work</b>  <i>(incl. estimated exam period)</i></p> <p><b>Details:</b></p>	<p>Winter semester: October 1st – January 31<sup>st</sup>  Semester Break Holidays: February 1<sup>st</sup> – 28<sup>th</sup>  Summer semester: March 1st – June 30<sup>th</sup>  Summer Holidays: July 1<sup>st</sup> – September 30<sup>th</sup>  <a href="https://www.plus.ac.at/studium/studieninteressierte/important-dates-and-deadlines/semester-dates/?lang=en">https://www.plus.ac.at/studium/studieninteressierte/important-dates-and-deadlines/semester-dates/?lang=en</a></p>
<p><b>Language(s) of Instruction</b></p>	<p>The languages of instruction at the University of Salzburg are German and (partially) English.</p>
<p><b>Recommended German Competency</b>  <b>Recommended English Competency</b>  <i>(according to CEFR)</i></p> <p><b>NO formal Language Certificate required.</b></p>	<p>It is recommended that every incoming exchange student has sufficient proficiency in German or at least in English (both ~ B1/B2).</p> <p>The number of courses offered in English often depends on the level of teaching. It may be easier to find English taught courses on MA-level than on BA-level.</p>
<p><b>German Language Courses</b></p>	<p>The University Department of German Languages &amp; Literature and the University Language Centre offer German language courses on different levels every semester.  Course fee has to be paid, as the courses are not part of degree study programmes, but additional offers.</p> <p>Every student (if not beginner) has to pass a placement test at the beginning of the semester.</p>
<p><b>Course Catalogue and Searching for Courses</b>  <b>PLUSonline</b></p> <p><i>In order to access information students <b>do not</b> have to be registered.</i></p>	<p>PLUSonline is accessible from the University's website. Students are able to look for courses online from all over the world. Enrolment in classes is possible only after completed registration.  Should appropriate classes for the field of study for the scheduled period not be available on the system, students can choose classes from the current=published academic year / semester.</p>
<p><b>Learning Agreement</b>  <i>before and during mobility</i></p>	<p>To draft a Learning Agreement student(s) may refer to the course catalogue.  There is no guaranteed participation for courses filled-in the Learning Agreement before mobility. A definitive course registration is possible only after full enrolment at Salzburg University!</p> <p>The Learning Agreement can be altered after completed personal registration and course selection in Salzburg.</p> <p>For academic guidance/orientation and to get the Learning Agreement signed, the student may contact the University of Salzburg Erasmus Departmental Coordinator mentioned in the Acceptance E-Mail.</p>
<p><b>Work Load</b></p>	<p>We do not request any credits or units that undergraduate/graduate students need to complete. The University of Salzburg does not set minimum or maximum of workload.</p> <p>Students respect the home university requirements!</p>
<p><b>Finding Accommodation</b></p>	<p>The University of Salzburg does not own any student</p>

	<p>dormitories and therefore cannot offer a housing service.</p> <p>However we provide information about Housing Opportunities in Salzburg on our website:  <a href="https://www.plus.ac.at/international-relations-department/international-relations-office/international-life/?lang=en">https://www.plus.ac.at/international-relations-department/international-relations-office/international-life/?lang=en</a></p>
<p><b>Mentor system “Buddy Network”</b>  <i>This is an optional service offered by the ÖH-Salzburg (Austrian Student Union Salzburg).</i></p>	<p>All international students coming to the University of Salzburg can apply for a “buddy” (mentor) prior to their arrival.</p> <p>For more information students write an e-mail to <a href="mailto:international@oeh-salzburg.at">international@oeh-salzburg.at</a> or register via <a href="https://buddynetwork-salzburg.broaddy.com/register/">https://buddynetwork-salzburg.broaddy.com/register/</a></p>
<p><b>Pick-up Service</b></p>	<p>Interested students should apply for a buddy and arrange a pick-up meeting on their own. The International Coordinators cannot offer a pick-up service.</p>
<p><b>Transcript of Records download via PLUSonline</b></p>	<p>A Transcript of Records is provided through the intranet platform PLUOnline. Each student can download and print the Transcript of Records personally.</p> <p><b>Transcripts from PLUOnline are automatically generated, cannot be manipulated and are perfectly valid without seal and signature.</b></p>
<p><b>Special Needs</b></p>	<p>The University of Salzburg welcomes students with disabilities. More information:  <a href="https://www.plus.ac.at/fgdd/">https://www.plus.ac.at/fgdd/</a>  Contact Detail: <a href="mailto:christine.steger@plus.ac.at">christine.steger@plus.ac.at</a></p>

### Visa Requirements

<p><b>Are Exchange Students required to obtain a Visa?</b></p>	<p>EU-, EEA- and CH-Citizens who fulfil the requirements of sufficient financial funds and proof of health insurance valid in Austria do not need a visa.</p> <p>“Third country Students” who are taking part in an Union or multilateral mobility programme (e.g. Erasmus+) or for whom an agreement between two or more higher education institutions is in place and who are in possession of a valid residence title "Student" of another EU member country (except the Ireland and Denmark) are allowed to enter Austria without requiring a visa and to stay in Austria for up to 360 days.</p> <p>“Third country nationals” are required to have an entry or residence permit. The type of permit is dependent on the length and purpose of the stay. For stays up to three months (Japan: up to six months), entry and residence visas are not required from citizens of selected countries*. If a stay is planned longer than the mentioned period a visa or residence permit is required. *Detailed information on entry and residence regulations is available at the Austrian representative authority (Embassy / Consulate) in the home country or via the website of the Austrian Exchange Service:</p>
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	<a href="https://oead.at/en/to-austria/entry-and-residence/">https://oead.at/en/to-austria/entry-and-residence/</a>
<b>Are Exchange Students allowed to work?</b>	Whether students are allowed to take up gainful employment in Salzburg depends on their nationality, the kind of employment they seek and on the type of residence permit granted: <a href="https://oead.at/en/to-austria/entry-and-residence/">https://oead.at/en/to-austria/entry-and-residence/</a>
<b>Special Visa / Working Permit required for work?</b>	See above.
<b>Proof of Financial Funds</b> <i>if required</i>	Under 24 years: EUR 569.11 / month Older than 24 years: EUR 1,0030.49 / month

### ***Insurances***

<b>Health Insurance</b>	<p>Every exchange student must prove that she/he has health insurance that is valid in Austria. For more information: <a href="https://oead.at/en/to-austria/entry-and-residence/">https://oead.at/en/to-austria/entry-and-residence/</a></p> <p>After arrival in Salzburg students can purchase a health insurance with the National Austrian Health Insurance Carrier (ÖGK), if necessary. Cost: € 64,78 per month (as of 2021), if necessary.</p>
<b>Other Insurances</b>	<p>Every exchange student is member of the Austrian Student Union automatically by being registered at the University of Salzburg. This membership fee includes a liability and accident insurance at the institution. Mandatory fee € 21.20 per semester.</p>

**Estimated Expenses (in €, as of 2021)**

<b>Costs per Month</b>	
<b>Accommodation Costs</b> <i>(depending on category)</i>	student accommodation: € 275 – 420
<b>Food and drink</b>	€ 200 - 250
<b>Study, Personal Requirements</b>	€ 70 – 150
<b>Health Insurance with the</b> <i>National Austrian Health Insurance Carrier (ÖGK)</i>	€ 63.44
<b>Clothes, cosmetics, toiletries</b>	€ 40
<b>Costs per Semester</b>	
<b>Mandatory Austrian Student Union</b> <b>Membership Fee</b>	€ 21.20
<b>Local transportation: “myRegio student Ticket”</b> <b>(&lt;26 years)</b> <b>special student ticket for the whole semester</b>	€ 150.00 (entire city + federal state of Salzburg)

<b>COVID-19</b>
<b>Guidelines by the University of Salzburg</b>
The Paris Lodron University of Salzburg welcomes exchange students, given that the home institution allows the carrying out of an exchange period at the University of Salzburg, the Austrian Border Guard allows entry to Austria from the student’s country of residence, and the student is from the European Union or has a valid residence permit. Applicants will be kept informed of any updates made in the matter. The University of Salzburg also reserves the right to cancel student exchanges, if the number of COVID-19 infections rises drastically.
<b>Links for updates</b>
Coronavirus information for incoming exchange students: <a href="https://www.plus.ac.at/abteilung-fuer-internationale-beziehungen/buero-fuer-internationale-beziehungen/service-fuer-studierende/nach-salzburg/">https://www.plus.ac.at/abteilung-fuer-internationale-beziehungen/buero-fuer-internationale-beziehungen/service-fuer-studierende/nach-salzburg/</a>
Coronavirus Instructions of the University of Salzburg intranet: <a href="https://www.uni-salzburg.at/index.php?id=52">https://www.uni-salzburg.at/index.php?id=52</a> Further details/updates will be sent via mail to the students’ mail addresses
<b>Information of the Austrian Authorities:</b> <a href="https://www.oesterreich.gv.at/en_public.html">https://www.oesterreich.gv.at/en_public.html</a>  <a href="https://www.sozialministerium.at/Informationen-zum-Coronavirus/Coronavirus---Haeufig-gestellte-Fragen/FAQ-Einreise-nach-Oesterreich.html">https://www.sozialministerium.at/Informationen-zum-Coronavirus/Coronavirus---Haeufig-gestellte-Fragen/FAQ-Einreise-nach-Oesterreich.html</a>