



Dear Erasmus+ student,

Thank you for your interest in the School of Political Science "Cesare Alfieri" – University of Florence! Visit our website <http://www.sc-politiche.unifi.it> to get more information about our School. If you want to join us here in Florence, you need to have a good knowledge of the language in which you wish to study: **a B1 level to study in ITALIAN and a B2 level to study in ENGLISH are required.** Moreover, a basic knowledge of the ITALIAN language is recommended to enjoy the experience in Florence.

We suggest you to check carefully the web page for the incoming student:  
<https://www.sc-politiche.unifi.it/vp-293-incoming-students.html>

### Courses

The academic offer for the next academic year is available here: <https://www.sc-politiche.unifi.it/vp-299-courses-information.html>

The academic year is divided in two semesters. In each semester there are courses of 6 or 9 CFU (Crediti Formativi Universitari, **1 CFU = 1 ECTS**).

Please bear in mind that a subject held in the first semester won't be repeated in the second semester.

As Erasmus student, you can choose subjects from any Bachelor's Degree (Laurea Triennale) or Master's Degree (Laurea Magistrale) you wish to.

### ACADEMIC CALENDAR

<https://www.sc-politiche.unifi.it/vp-522-calendario-delle-lezioni.html>

- **First semester** (autumn/winter): September 20<sup>th</sup> 2021 - December 10<sup>th</sup> 2021  
(Exams: 13<sup>th</sup> December 2021 – 18<sup>th</sup> February 2022)
- **Second semester** (spring/summer): February 28<sup>th</sup> 2022 - May 27<sup>th</sup> 2022  
(Exams: 6<sup>th</sup> June 2022 - 28<sup>th</sup> July 2022)

The timetable of your classes is available here:

<https://kairos.unifi.it/agendaweb/?view=home&include=homepage& lang=en>

It is advisable to **come nearly a week before the beginning of the semester** in order to enrol and to familiarize with Florence and the University.



## Italian Language

The first course of Italian language (starting from A2 level) is offered to all the Erasmus students **free of charge**.

You may enrol yourself on line at *Centro Linguistico dell'Ateneo* (CLA), please visit **Errore. Riferimento a collegamento ipertestuale non valido.** page or consult directly the guide for Erasmus students:

<http://www.cla.unifi.it/ls-8-italiano-l2.html>

You can have more information by writing to [infoitaliano@cla.unifi.it](mailto:infoitaliano@cla.unifi.it).

The course of Italian language is not a subject of the School of Political Science "Cesare Alfieri"; therefore, **it cannot be part of your Learning Agreement** or of your Transcript of Records and it doesn't give you mark or ECTS but only a certificate of attendance. Nevertheless, your University – on the basis of the certificate issued by *Centro Linguistico di Ateneo* – may give you ECTS depending on the level obtained.

## Accommodation

The University of Florence is not dealing with the accommodation for incoming students, but it offers a help service:

Servizio Informazione, Orientamento, Cultura - Viale Gramsci, 36 - 50132 Firenze

Tel. +39 055 2261314, email: [info@dsu.toscana.it](mailto:info@dsu.toscana.it)

<http://www.dsu.toscana.it/servizi/servizi-agli-studenti/case-in-affitto/>

So, we recommend taking information in time using the Internet and advertisements that are also on the notice boards in our Campus.

In case you need some help we suggest you to visit <https://housinganywhere.com>, a platform where outgoing students can rent their rooms to incoming exchange students during the time that they are abroad.

It is a platform that matches the supply and demand of short stay accommodation in the private market.

Useful information can be found on the following websites:

- [Housinganywhere](#) (international housing platform)
- [Hometogo](#) (accommodation search platform)
- [Florence apartments to rent](#)
- [Student Hotel Florence](#) (use promotional Code "**UNIFI**" in the appropriate field)

To find houses or apartments to rent you can also get in contact with any estate agency based in Florence.



## Cost of living

The price to rent a single room here in Florence goes from 350 to 450 Euros per month while you can find a double room for approximately 250 Euros.

Students attending the School can get the canteen card to have meals for approximately 4,00 Euros. The monthly bus ticket for students costs about 33,00 Euros.

According to the rules regarding the Erasmus+ programme, incoming students are exempted from paying tuition fees at the University of Florence. However, the material cost of books, photocopies, certificates, etc. are borne by the student. Moreover, at the end of the Erasmus study period at our School, if students would like to have a personal certificate of the results (Transcript of Records), they'll have to pay an Italian tax of 16,00 Euros (so called "marca da bollo") otherwise, the certificate will be sent directly via email to their home University for free.

## Enrolment

Due to the COVID emergency measures in place, the Enrolment procedure will be done by email, so there is no need to come to the office. You will be emailed by [erasmusdesk-presnovoli@unifi.it](mailto:erasmusdesk-presnovoli@unifi.it) which is the enrolment office for the Erasmus students and they'll explain you the enrolment procedure.

The **International Relations Office** of the **School of Political Science "Cesare Alfieri"** is located in **Via delle Pandette 32 (Novoli Campus, Building D1), 50127 Firenze** and it is **open every Monday and Thursday from 11:00 to 13:00 and every Tuesday from 15:00 to 16:30**. You can contact us both by email: [relint@scpol.unifi.it](mailto:relint@scpol.unifi.it) and by phone +39 055 2759084. We can also arrange a google meet if needed.

How to reach the Novoli Campus and the School of Political Science "Cesare Alfieri"?  
From the town center by **bus routes 57 and 23** and alternatively with the **TRAMVIA**. It takes about 25 minutes from the central train station (Santa Maria Novella) to our office.  
We are looking forward to meet you in Florence. **Ciao, a presto!**

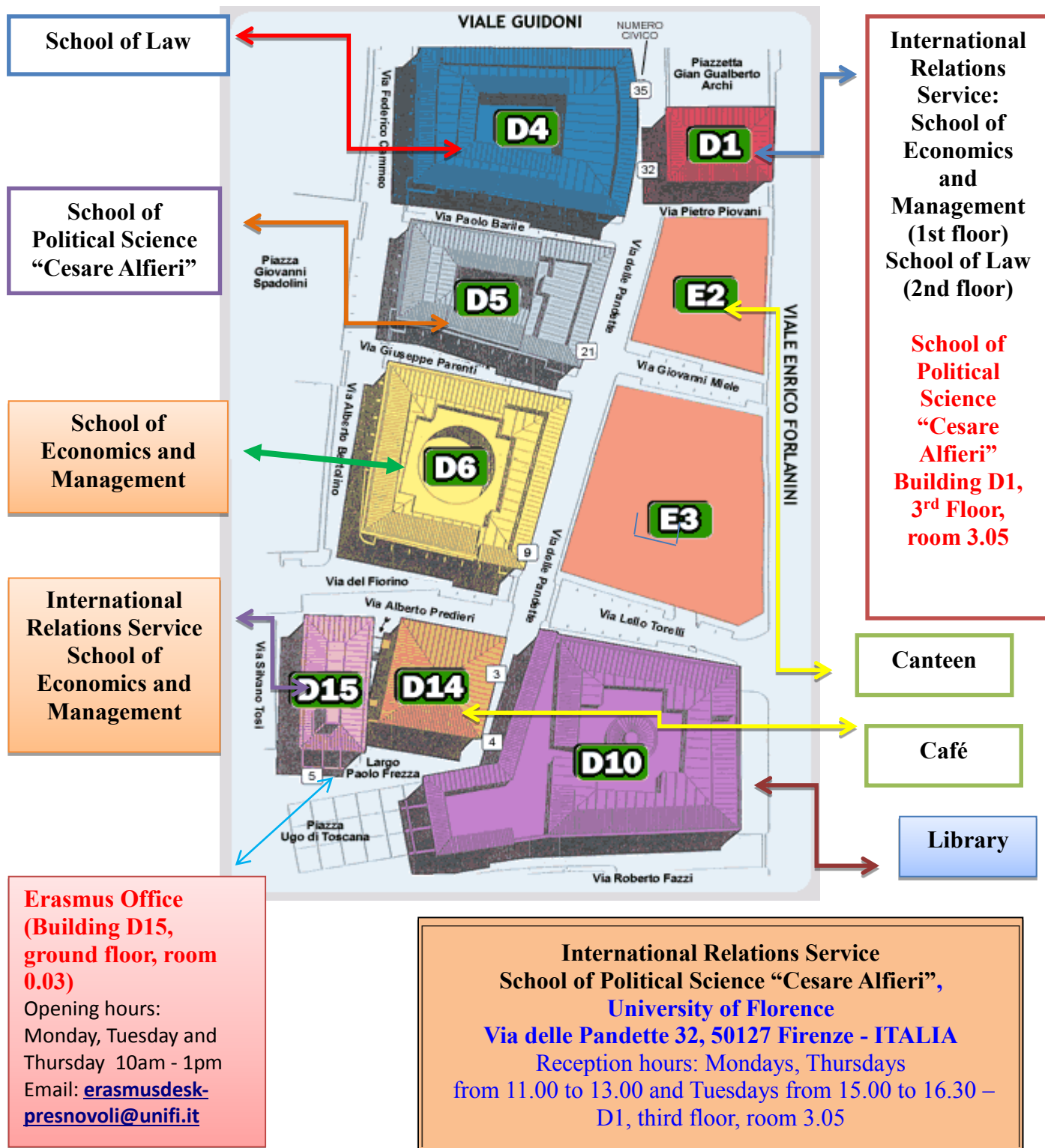
**Some useful links:** Please visit the Official site of the City of Florence to know everything about the place where you are going to live for some months! <http://en.comune.fi.it/>

- UNIFI webpage for Erasmus students: <https://www.unifi.it/vp-10340-erasmus-students.html>
- A video of 2 minutes on UNIFI in the visual gallery: <https://www.unifi.it/vp-10729-visual-gallery.html>
- Brochure Studying in Florence:  
[https://www.unifi.it/upload/sub/relazioni\\_internazionali/studying\\_florence.pdf](https://www.unifi.it/upload/sub/relazioni_internazionali/studying_florence.pdf)
- Brochure Presentation of UNIFI:  
[https://www.unifi.it/upload/sub/ateneo/brochure\\_presentazione.pdf](https://www.unifi.it/upload/sub/ateneo/brochure_presentazione.pdf)



UNIVERSITÀ  
DEGLI STUDI  
FIRENZE  
Scuola di  
Scienze Politiche  
"Cesare Alfieri"

## NOVOLI CAMPUS



**Servizio Relazioni Internazionali – International Relations Office**

Scuola di Scienze Politiche "Cesare Alfieri"

Via delle Pandette, 32 – 50127 Firenze, Italy

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