What is the Tax Code (Codice Fiscale) and how to get it?

What is it?

The tax code or the Codice Fiscale is an identification document for tax and administrative purposes. The tax code is issued by the Revenue Agency (<u>Agenzia delle Entrate</u>) in the form of a card or a document, it is a necessary documentation in order to carry out various activities in Italy.

Before concluding the enrollment, it is necessary to obtain the Italian Tax Code. It is a tax identification code, consisting of letters and numbers, which identifies citizens in relations with the Italian public administrations and other administrations. It is required in Italy for all types of procedures (e.g. Request for a residency permit, opening a bank account, requesting a national health card (Tessera Sanitaria), renting an apartment, purchasing a mobile phone SIM card, etc...).

 → The Erasmus Desk will send you the application form for the Tax Code, fill it in and send it back to the Revenue Agency (Agenzia delle Entrate) in the following email : <u>dp.firenze.utfirenze.cf@agenziaentrate.it</u>, when you receive it, send your Tax Code to: <u>erasmusdesk-presnovoli@unifi.it</u> to finalize the registration.

How to apply for an italian tax code (II Codice Fiscale)?

Please follow these steps to apply for italian tax code:

 Fill the application form. The form must be always filled in part B with your personal details and in part D with your residence overseas (state, town and address where you live in your country). If you have also an address in Italy, please fill part C, but that's not obligatory. Please note that part "A" is already filled with the right type of request, please don't change this part of the form.

Sign the form in the box "Signature".

- 2. Take a picture of the filled form and of one of these documents:
 - Your identity card, if you are a European Union citizen.
 - Your passport, if you are a non-European Union citizen. The pages of the passport that you need to send us are: the identity page, the stamp the frontier police put on your passport when you arrived and the VISA (only if you arrived with a VISA on the passport).
- 3. Send the picture of the form and of your documents via e-mail to: <u>dp.firenze.utfirenze.cf@agenziaentrate.it</u>
- 4. You'll receive your tax code in your e-mail as soon as possible.



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- \rightarrow Here you will find the instructions for requesting the tax code and the application form.
- → For more information on the Tax Code, please refer to the Revenue Agency website : <u>www.agenziaentrate.gov.it</u>.