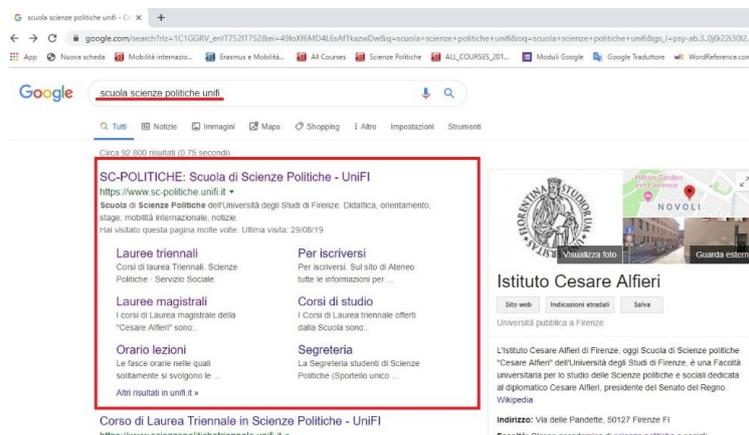


HOW TO FIND INFORMATION ON COURSES AND TIMETABLES?

This **tutorial** helps you finding **information** about your courses. Should you have any doubt, you can reach out the International Relations Office in Novoli Campus – building D1, 3rd floor – [during the office hours](#) or via email at relint@scpol.unifi.it.

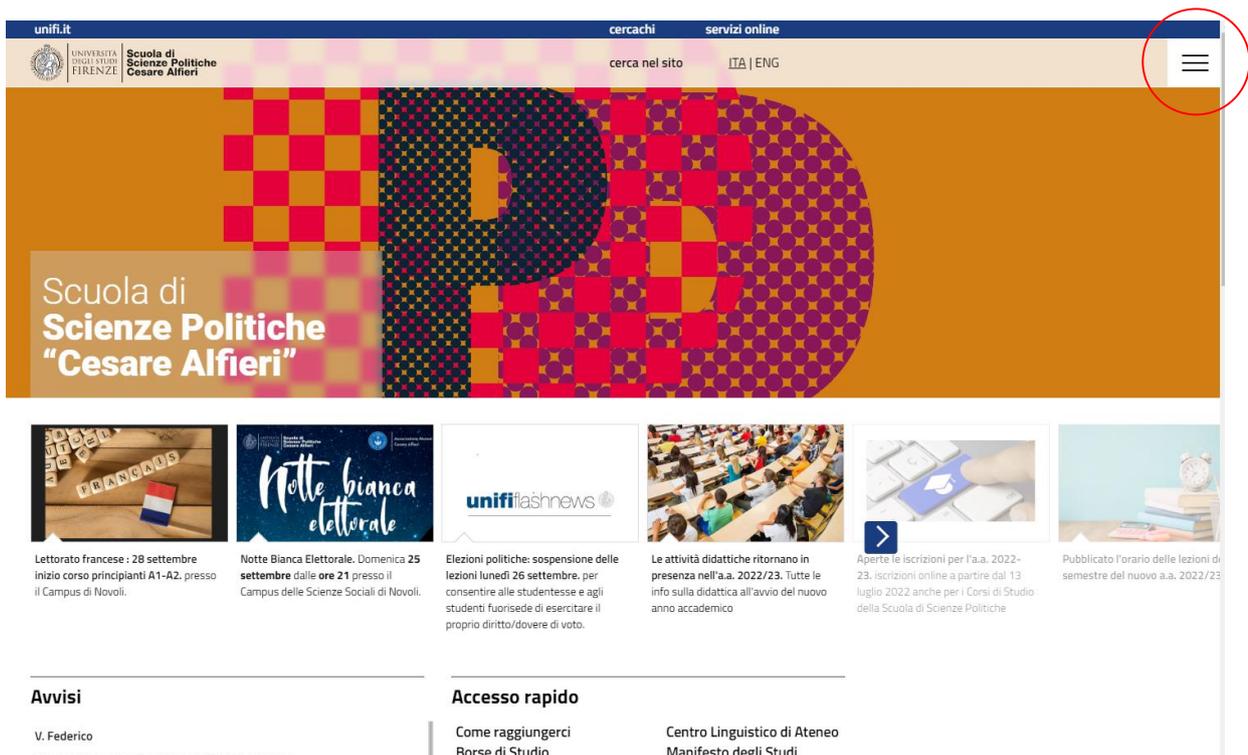
1. FINDING COURSE INFORMATION

Bookmark the website of the *Scuola di Scienze Politiche “Cesare Alfieri”*. You will find all information about courses there.

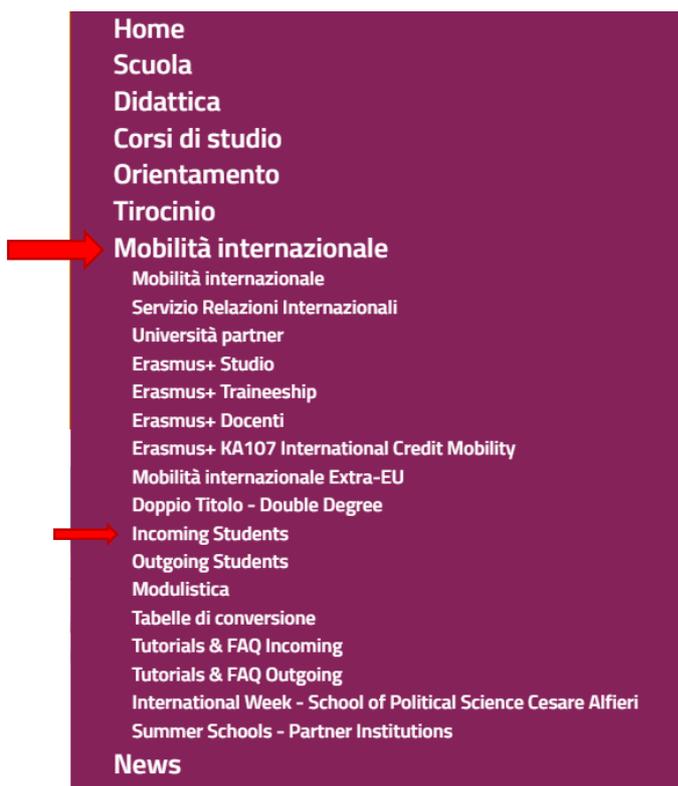


Or access directly <https://www.sc-politiche.unifi.it/>.

From the homepage of the website, click on the three dash symbol on the left, as shown below.



From the left menu, click on <<**Mobilità internazionale**>>, and after <<**Incoming Students**>>.



On the Incoming Students' page, click on <<**Courses Information**>>.

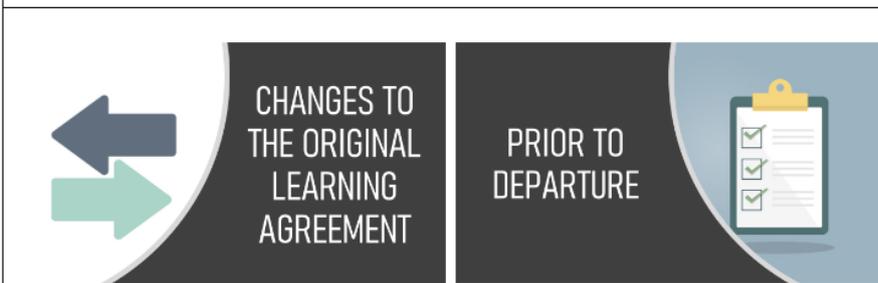
MOBILITÀ INTERNAZIONALE INCOMING STUDENTS

Incoming Students

The International Relations Office promotes student exchanges within the Erasmus Programme. It provides information and assistance to all students participating in these study abroad programs. A substantial part of this activity is devoted to the orientation and support of foreign students, to whom the following sections are addressed.



Take a look to all you need to be enrolled at UNIFI. All the details about your courses, online services and exams.



Click on <<**Course Search**>>.

[MOBILITÀ INTERNAZIONALE](#) [INCOMING STUDENTS](#) [ALL COURSES 2022/23](#)

All courses 2022/23

- [Course Search](#)
- [Timetable 2022/23](#)
- [Access the E-Learning platform Moodle](#) to download the course materials
- [Registration to the exams](#)

Students are authorized to attend **all the courses available during the current academic year 2022/23 at the School of Political Science**, independently of cycle of study or study area.

The English-Taught courses belong to our Master's Degree in **International Relations and European Studies**. Unfortunately, at the moment, we offer only a few English-Taught courses at the Undergraduate (BA) level. However, for the BA courses marked with "*" there is the possibility to get some teaching material in English, please, contact the relevant professor for further information.

Click on <<**All the courses of the University of Florence**>>.

[MOBILITÀ INTERNAZIONALE](#) [INCOMING STUDENTS](#) [ALL COURSES 2022/23](#) [COURSE SEARCH](#)

Course Search

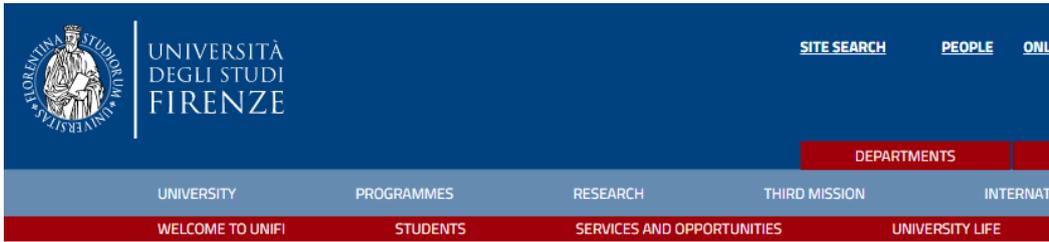
The annual course catalogue 2022/23 of the School of Political Science is available online in the [Offerta formativa section](#)

More information about [all the Courses of the University of Florence](#)

Change the language on the left side menu: click on <<**ENG**>>.



Search the course by writing its name, as shown below. After that, click on search.



Course Search

The screenshot displays the 'Academic Year 2022-23' search form. It includes input fields for 'Programme Course name (even partial)', 'School of', 'Type', 'Title', and 'Scientific Area'. A red arrow points to the 'search' button, which is circled in red.

EXAMPLE

The search will present a summary with the course's name and ECTS.

Click on the <<course name>>.

The screenshot shows the search results for 'Geopolitics'. The search form is filled with 'Geopolitics' in the course name field. Below the form is a table with the following data:

INSEGNAMENTO	ANNO DI CORSO	DENOMINAZIONE	CURRICULUM	SSD	CFU
GEOPOLITICS	2	RELAZIONI INTERNAZIONALI E STUDI EUROPEI		SPS/04	6

A red arrow points to the underlined course name 'GEOPOLITICS' in the first row of the table.

There you go. The dedicated page will provide you with all the course's information you may need. Browse through the bar on the left to know about:

B019212 - GEOPOLITICS

Academic Year 2022-23

Coorte 2021 - [Second Cycle Degree in INTERNATIONAL RELATIONS AND EUROPEAN STUDIES](#)

Course year	Second year - First Semester
Belonging Department	Political and Social Sciences (DSPS)
Course Type	Single education field course
Scientific Area	SPS/04 - POLITICAL SCIENCE
Credits	6
Teaching Hours	42
Teaching Term	19/09/2022 ⇒ 09/12/2022
Attendance required	No
Type of Evaluation	Final Grade
Course Content	show
Course program	show
Lectureship	▪ COSTALLI STEFANO

- [Versione Italiana](#)
- Main Information**
- [Teaching Language](#)
- [Course Content](#)
- [Suggested readings](#)
- [Learning Objectives](#)
- [Prerequisites](#)
- [Teaching Methods](#)
- [Further information](#)
- [Type of Assessment](#)
- [Course program](#)

The course uses online resources

EXAMPLE: **Type of Assessment.**

Academic Year 2022-23

Coorte 2021 - [Second Cycle Degree in INTERNATIONAL RELATIONS AND EUROPEAN STUDIES](#)

Type of Assessment

Attending students can choose between two methods of assessment:

- 1) In class presentation: 25% of the grade; Short test at the end of the course: 25% of the grade;
Final research paper on a topic that you decide (Max 4000 words, including references): 50% of the grade.
- 2) A written exam on all readings (2 hours) with multiple-choice questions and open questions.

Students who choose option 1 and fail or decline the final grade will have to repeat the exam in option 2.

Non-attending students will have to take the exam according to option 2.

- [Versione Italiana](#)
- [Main information](#)
- [Teaching Language](#)
- [Course Content](#)
- [Suggested readings](#)
- [Learning Objectives](#)
- [Prerequisites](#)
- [Teaching Methods](#)
- [Further information](#)
- Type of Assessment**
- [Course program](#)

The course uses online resources

2. FINDING THE TIMETABLE

The system called “Agenda Web” can be consulted to identify the timetable as well as the classrooms in which the lesson will be held (in real time).

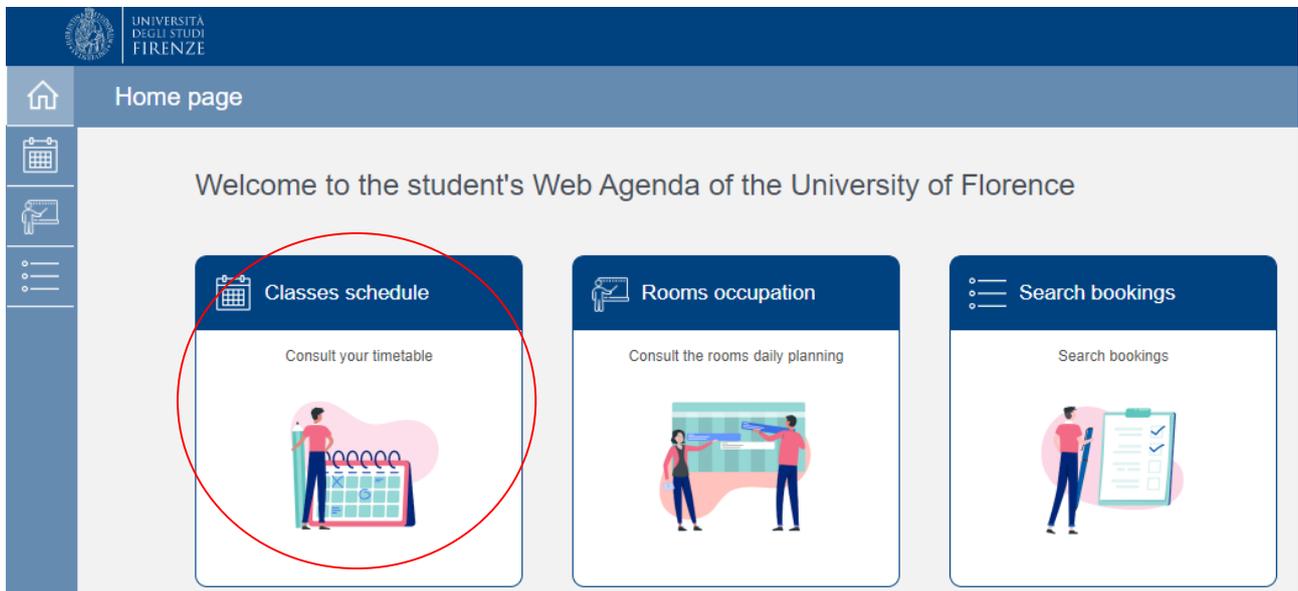
To get access to the “Agenda Web”, first you need to visit the website:

<https://kairos.unifi.it/agendaweb/?view=home&include=homepage& lang=en>

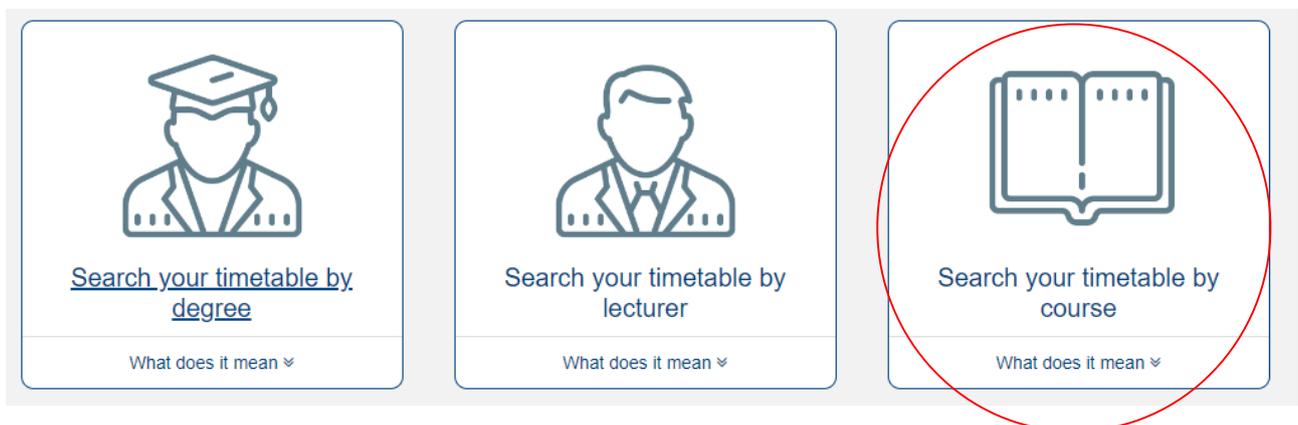
Before going to any class, you should consult the timetable.

Step 1: Timetable of Courses:

After choosing “Classes schedule”, a new page will pop up. You must search for your timetable using the criteria: by course.



Click on the <<Search your timetable by course>>.

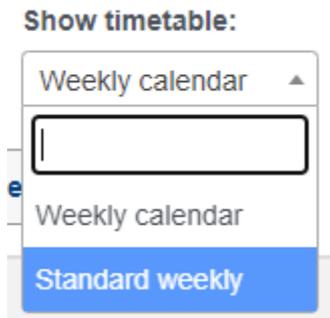


You can check the timetable with all your courses according to your learning agreement.

Teaching activity:

- * CHALLENGES IN A GLOBAL ECONOMY [L. SEGRETO]
- * ENERGY, ENVIRONMENT AND EUROPEAN SECURITY [A. TONINI, R. BARDAZZI, M. PAZIENZA]
- * GEOPOLITICS [S. COSTALLI]

There are two options to visualize your timetable: WEEKLY CALENDAR and STANDARD WEEKLY, as shown below.



EXAMPLE: Using the Weekly calendar. After that, click “View timetable” and the next page will appear with the list of all courses.

Research:: CHALLENGES IN A GLOBAL ECONOMY [L. SEGRETO]ENERGY, ENVIRONMENT AND EUROPEAN SECURITY [A. TONINI, R. BARDAZZI, M. PAZIENZA]GEOPOLITICS [S. COSTALLI], Week of 15-09-2022
 Last update: 15-09-2022 at 10:20

Attention! No lessons in the selected week. Below the list of the lessons of the selected activities

Date	Hour	Course	Lecturer	Academic trail	Room	
19-09-2022	16:00 - 18:00	CHALLENGES IN A GLOBAL ECONOMY (Lezione)	SEGRETO LUCIANO RENATO	RELAZIONI INTERNAZIONALI E STUDI EUROPEI [B087] Laurea Magistrale - 1 - GENERICO	D6/1.06 [D6]	View details Timetable
20-09-2022	10:00 - 12:00	ENERGY, ENVIRONMENT AND EUROPEAN SECURITY (Lezione)	TONINI ALBERTO, PAZIENZA MARIA GRAZIA, BARDAZZI ROSSELLA	RELAZIONI INTERNAZIONALI E STUDI EUROPEI [B087] Laurea Magistrale - 1 - GENERICO	D6/1.06 [D6]	View details Timetable
20-09-2022	16:00 - 18:00	CHALLENGES IN A GLOBAL ECONOMY (Lezione)	SEGRETO LUCIANO RENATO	RELAZIONI INTERNAZIONALI E STUDI EUROPEI [B087] Laurea Magistrale - 1 - GENERICO	D6/1.06 [D6]	View details Timetable
21-09-2022	16:00 - 18:00	CHALLENGES IN A GLOBAL ECONOMY (Lezione)	SEGRETO LUCIANO RENATO	RELAZIONI INTERNAZIONALI E STUDI EUROPEI [B087] Laurea Magistrale - 1 - GENERICO	D6/1.06 [D6]	View details Timetable
22-09-2022	10:00 - 12:00	ENERGY, ENVIRONMENT AND EUROPEAN SECURITY (Lezione)	TONINI ALBERTO, PAZIENZA MARIA GRAZIA, BARDAZZI ROSSELLA	RELAZIONI INTERNAZIONALI E STUDI EUROPEI [B087] Laurea Magistrale - 1 - GENERICO	D6/1.06 [D6]	View details Timetable
23-09-2022	10:00 - 12:00	ENERGY, ENVIRONMENT AND EUROPEAN SECURITY (Lezione)	TONINI ALBERTO, PAZIENZA MARIA GRAZIA, BARDAZZI ROSSELLA	RELAZIONI INTERNAZIONALI E STUDI EUROPEI [B087] Laurea Magistrale - 1 - GENERICO	D6/1.06 [D6]	View details Timetable
26-09-2022	16:00 - 18:00	CHALLENGES IN A GLOBAL ECONOMY (Lezione)	SEGRETO LUCIANO RENATO	RELAZIONI INTERNAZIONALI E STUDI EUROPEI [B087] Laurea Magistrale - 1 - GENERICO	D6/1.06 [D6]	View details Timetable

EXAMPLE: Using the Standard Weekly. After that, click “View timetable” and the next page will appear with the list of all courses.

	Monday	Tuesday	Wednesday	Thursday	Friday	
08:00			GEOPOLITICS COSTALLI STEFANO D4/0.02 [D4] 08:00 - 10:00			
08:30						
09:00						
09:30						
10:00		ENERGY, ENVIRONMENT AND EUROPEAN SECURITY TONINI ALBERTO, BARDAZZI ROSSELLA, PAZIENZA MARIA GRAZIA D6/1.06 [D6] 10:00 - 12:00		ENERGY, ENVIRONMENT AND EUROPEAN SECURITY TONINI ALBERTO, BARDAZZI ROSSELLA, PAZIENZA MARIA GRAZIA D6/1.06 [D6] 10:00 - 12:00	GEOPOLITICS COSTALLI STEFANO D4/1.12 [D4] 10:00 - 12:00	ENERGY, ENVIRONMENT AND EUROPEAN SECURITY TONINI ALBERTO, BARDAZZI ROSSELLA, PAZIENZA MARIA GRAZIA D6/1.06 [D6] 10:00 - 12:00
10:30					GEOPOLITICS COSTALLI STEFANO D4/1.12 [D4] 10:00 - 12:00	
11:00						
11:30						